The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*   2016-17

1. Details of the Institution

1.1 Name of the Institution	Sahu Ram Swaroop Mahila Mahavidyalaya, Bareilly
1.2 Address Line 1	Shyam ganj
Address Line 2	
City/Town	Bareilly
State	Uttar pradesh
Pin Code	243001
Institution e-mail address	Principal_srspg@rediffmail.com
Contact Nos.	7906815393
Name of the Head of the Institution:	Dr. Rakesh Arora
Tel. No. with STD Code:	0 5 8 1 2 5 8 3 1 7 3
Mobile:	8057444460
Name of the IQAC Co-ordinator:	Dr. Poonam Singh
Mobile:	9412193002

IQAC e-mail address:

Poonam.kva@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**

--

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.srmmbareilly.com

Web-link of the AQAR:

www.srmmbareilly.com

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2004-05	2009-10
2	2nd Cycle	B		2013-14	2018-19
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   23/08/2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.   AQAR_13-14 submitted to NAAC on   20/12/2014   (DD/MM/YYYY)

  ii.   AQAR_14-15 submitted to NAAC on   08/11/2015   (DD/MM/YYYY)

  iii.   AQAR__15-16 submitted to NAAC on   12/11/2016   (DD/MM/YYYY)

  iv.   AQAR_____   (DD/MM/YYYY)

1.9 Institutional Status

  University ☐   State ☐   Central ☐   Deemed ☐   Private

  Affiliated College   Yes   ✓   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Reguly Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

         Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify) ☐

1.11 Name of the Affiliating University *(for the Colleges)*

MJP Rohilkhand University, Bareilly, Uttar Pradesh,India

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc   -- None

Autonomy by State/Central Govt. / University   ☒

University with Potential for Excellence   ☒   UGC-CPE   ☒

DST Star Scheme   ☒   UGC-CE   ☒

UGC-Special Assistance Programme   ☒   DST-FIST

UGC-Innovative PG programmes   ☒   Any other (*Specify*)   ☒

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   7

2.2 No. of Administrative/Technical staff   1

   2

2.3 No. of students

2.4 No. of Management representatives | 2.

2.5 No. of Alumni | 0

2. 6 No. of any other stakeholder and

community representatives | 0

2.7 No. of Employers/ Industrialists | 0

2.8 No. of other External Experts | 2

2.9 Total No. of members | 14

2.10 No. of IQAC meetings held   No. | 2

2.11 No. of meetings with various stakeholders: Faculty | 4

Non-Teaching Staff Students | 1 | Alumni | 1 | Others | ×

2.12 Has IQAC received any funding from UGC during the year?   Yes | × | No | ✓

If yes, mention the amount | × | | × | | × |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC   Total Nos. | nil

International | × | National | 1 | State | × | Institution Level | ×

(ii) Themes | nil

2.14 Significant Activities and contributions made by IQAC

- As per the suggestions IQAC recommended improvements in the infrastructural facilities to staff room, music department, Commerce and Gym departments

- Encourage the faculty members to participate in national, international conferences and seminars, workshops, short term courses and motivate them for research activities

- Monitoring the performance of the teaching learning activities and maintain the quality

- Helps to faculty for preparing their self-appraisal and promotions through CAS

2.15 Plan of Action by IQAC/Outcome

Plan of Action (in the beginning of session 2016-17)	Achievements after the session

1.	To initiate the promotion process of teachers.Promotion of 8 faculty members under CAS from assistant professor to associate professor	Process completed
2	Introduction of New Courses B.Sc Home Science honours (three years)	completed and course will be started in next session
3	Introduction of New Courses B.Lib (one year)	completed and course will be started in next session
4	Introduction of New Courses B.Com honours (three years)	completed and course will be started in current session
5	Introduction of New Courses M.A Education	completed and course will be started in current session
6	Renovation of some class rooms, multipurpose hall and Seminar hall.	completed
7	Digitalisation of library	Still continue
8	To conduct Lecture-series by different academicians in Gandhi and Buddha Study Centre	Total 10 renown academicians delivered their lectures on different topics of value and ethics in education and different aspects of Gandhian thoughts
9	To Improve the attendance percentage of the students	Through continuous Counselling and motivation attendance of students increased significantly
10	To provide placement and career opportunity student through skill development courses as fashion designing and choreography	Process initiated
11	To persuade the teachers to attend Seminars |Conferences |Workshops	16 teachers have attended/ participated in the national seminar and presented research paper
12	Introduction of smart classes, Strengthening of ICT	Process has been initiated and near to finish
13	To provide self-defence classes for students in the campus and to develop overall personality of girls student and sensitize them about social issues and responsibilities	The goal has been achieved successfully by different counselling classes , yoga , training of self defence ,rally ,poster competition by NCC,NSS and rovers ranger unit of the college

15 Whether the AQAR was placed in statutory body   Yes ☑   No ☒

Management ☐   Syndicate ☐   Any other body ☑

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	--	---	--
PG	10	---	07	---
UG	13	---	04	---
PG Diploma		--		--
Advanced Diploma		---	--	--
Diploma	01	---	01	---
Certificate	06	--	09	---
Others		---	--	--
Total		---	---	---

Interdisciplinary	--	--	--	--
Innovative	---	---	---	---

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	✓

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ✓

(On all aspects)

     Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II
2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others

2.1 Total No. of permanent faculty

16	4	12	None	2 Nishchit mandeya and 13 self-finance

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	7	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	31

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	23	-
Presented papers	3	23	--
Resource Persons	---	0	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching and Learning process is based on ICT. All the faculty members are always making efforts to create a richer learning environment through the use of multimedia learning resources. There has been increased application of teaching aids such as Computers, Internet, OHP and LCD Projectors to ensure greater response. Budget discussion pre- and post-budget by PG students of economics; emailing Handouts, study tours etc. The Orientation Programme for the first year students is also a suitable occasion to raise awareness and interest regarding the curriculum and its implementation. Our college implements Annual Plan, Departmental Plan, Teaching Plan, Lesson/Course Plan, and Attendance records.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Not Applicable

2.9 No. of faculty members involved in curriculum

02	00	00

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 75 |

2.11 Course/Programme wise distribution of pass percentage data:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	666					
MA Drwing						
MA sociology	75		1 %	69 %	30 %	99.9 %
MA Music vocal						
MA Music sitar						
MA Music Tabla						
MA Economics	34		12 %	50 %	38 %	93 %
MA Political Sc.	11		—	79 %	21 %	100
MA History	9		35 %	65 %	—	100
MA English	76		4 %	88 %	8 %	100

Not Available

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Annual Rigorous review of the functioning of departments through annual report of the teaching-learning process at the end of each year, Feedback from students on curriculum, teaching, learning and evaluation and analysis, Performance appraisals of faculty members. On a regular basis the feedbacks collected from present students, alumni, parents and employers are discussed, analysed and become the basis for future plans. The college achieves the challenge by incorporating meetings. IQAC reviewed and evaluated response of students and other stake holders related with the methods, techniques, material aids and other means being used in the process of teaching and learning in the campus in its regular meetings and made suggestions for its improvement.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	nil

UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	nil
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	00
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	03	none	2
Technical Staff	02	05	none	05

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Seminar/Workshop/Conference/FDP invitation as well as research related notifications are brought to faculty's attention. Faculty members are encouraged to write and publish research papers in peer-reviewed reputed journals, books and present papers at national Conference organized in the college and in other Institutions The IQAC organize one general meeting of faculty members and arrange special lecture to guide them how to write research paper and project. IQAC of the college encourages the teachers to get involved in quality research participation and to send proposals for research project to the different funding agencies as ICSSR, UGC etc. The IQAC appreciates the teacher's research work, particularly who have published quality research publications in its annual meetings and in reports.
Students are also guided to work some research on current topics and motivated to attend conferences

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	none	none
Outlay in Rs. Lakhs		Lakh		

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	none	none	none	none
Outlay in Rs. Lakhs	none	none	none	none

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12		
Non-Peer Review Journals	--	---	
e-Journals	02	---	--
Conference proceedings	--	---	--

3.5 Details on Impact factor of publications:

Range | .6 to 15 | Average | 2.1 | h-index | nil | Nos. in SCOPUS | nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	---	--
Minor Projects	--	--	---	--
Interdisciplinary Projects	--	--	---	--
Industry sponsored	--	--	---	--
Projects sponsored by the University/ College	--	--	---	--
Students research projects *(other than compulsory by the University)*	--	--	---	--
Any other(Specify)	--	--	---	--
Total	---	--	---	--

3.7 No. of books published   i) With ISBN No. | 01 | Chapters in Edited Books | |

ii) Without ISBN No. | |

3.8 No. of University Departments receiving funds from --------**None**

UGC-SAP | × | CAS | × | DST-FIST | × |

DPE | × | DBT Scheme/funds | × |

3.9 For colleges   Autonomy | × | CPE | × | DBT Star Scheme | × |

INSPIRE | × | CE | × | Any Other (specify) | × |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01 workshop	--	--	--
Sponsoring agencies	--		--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   : 01

3.13 No. of collaborations   International Nil   National Nil   Any other Nil

3.14 No. of linkages created during this year   Nil

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency ×   From Management of University/College ×

Total   ×

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	None
	Granted	None
International	Applied	None
	Granted	None
Commercialised	Applied	None
	Granted	None

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	---	--	---	--	--

3.18 No. of faculty from the Institution   5   and students registered under them   5
     who are Ph. D. Guides

3.19 No. of Ph.D. awarded by faculty from the Institution   1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

     JRF ×   SRF ×   Project Fellows ×   Any other ×

3.21 No. of students Participated in NSS events: University level 36   State level

                                                     National level 1   International level 1

3.22 No. of students participated in NCC events: University level 90   State level 5

                                                     National level 4   International level

3.23 No. of Awards won in NSS: University level 1   State level

                                    National level   International level

3.24 No. of Awards won in NCC: University level 8   State level 1

                                    National level   International level

3.25 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness rallies on Voter awareness, Beti Bachav-Beti Padhavo, Save girl child awareness campaign, Sakchharta rally, yuva Shakti by college students, NSS volunteers, NCC cadets and Rangers team.
- Establishment of Eco Club by Rangers team to save environment
- Acupressure camp by NSS
- Swachhta Abhiyan and Cleaning the area of college campus, by college students, NSS volunteers and NCC cadets.
- Nukkad Natak by NSS Students
- Environmental Awareness Day, Green Drive (Tree Plantation)
- Celebration of International Yoga Day and Traffic management during NCC Camp,;
- Republic day Rally.
- Participation in cultural programmes conducted by University,
- Cleaning of Monuments by NCC Cadets.
- Visit of NCC cadets to Primary school and donation of food, old cloths and other belongings
- Poster competition, speech competition by rangers team in the campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	.73 acre			
Class rooms	44			44
Laboratories	03			
Seminar Halls	01			
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.		none		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- N-LIST for faculty members and other staff is under process
- Bulk SMS facility to circulate important notices to the students and parents,
- All administrative Sections of the college office are fully computerized.
- Library is partially computerized and full computerization is under process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36599	4946485	936	400746		
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	21	4	1			5	11	--
Added	--	--	--	--	--	--	--	--
Total	21	4	1			5	11	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet access to teaching staff in Departments, non-teaching staff,
- Free training of computer operations to Students and non-teaching staff
- PG Students are encouraged to make use of computers for Power Point Presentations of their seminars and dissertation.
- Certificate courses for students in DTP.
- The labs are upgraded on regular basis with new software packages and system up-gradation with new systems of higher configuration
- The staff can make use of the computer system with internet at their seating places in addition that majority of the staff has their own laptops and the internet providing instruments.
- The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc.

4.6 Amount spent on maintenance in lakhs :

i) ICT — None

ii) Campus Infrastructure and facilities — 125000

iii) Equipments
iv) Others

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC organise an Orientation Program for the students of first year at start of the academic year for counselling of the students
- Awareness is created about the transparent support services of the institution.
- The college website, articles, write-ups in the press enhance student awareness about student support services.
- The Principal, members of proctorial board and IQAC Co-Ordinator apprise students about Services.
- publicity of financial assistance of government scholarship and college level announcement, display of Notice boards, circulation of notice,
- Counselling cell, Student grievance redressal cell
- Supportive staff of college administration for any information to the students

5.2 Efforts made by the institution for tracking the progression

- Each student is allotted an unique serial number at the time of admission and the record related to that student is available on the entry of that number in data system.
- Conduct of regular class tests, assignments, projects, semester end examinations and its analysis.
- Annual Meeting and monitoring, to observe the progress of the suggestions given by IQAC.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
		-	-

(b) No. of students outside the state

none

(c) No. of international students

none

	No	%			No	%
Men	×		Women		×	

Last Year	This Year

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %   0

Category wise data is not available

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Conducted guidance lecture for students on competitive examinations.160 students benefitted. The UGC assisted remedial coaching classes for weak students are going on successfully in our college. All the faculty members are taking remedial and tutorial classes for week students. The UGC sponsored coaching classes for competitive examinations like UPPSC, Bank exam, NET etc. are being conducted in the college every year.

5.5 No. of students qualified in these examinations

NET [×]   SET/SLET [×]   GATE [×]   CAT [×]

IAS/IPS etc [×]   State PSC [×]   UPSC [×]   Others [×]

5.6 Details of student counselling and career guidance

> Arrangement of lectures from different career counselor is by counselling cell through IQAC. Counseling unit of the college and experience faculty members provide information and guidance regarding vacancies in different services,.

No. of students benefitted   [515]

5.7 Details of campus placement NOT AVAILABLE

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
×	×	×	×

5.8 Details of gender sensitization programmes

> - Organization of Self Defense Workshop for girls
> - Lecture on 'Life Skill Education for NCC Cadets
> - College undertake three days orientation programme of two hours / day on gender issues and women empowerment , in the very beginning of the session The following workshops were organized for the students of the college :
> - Lecture on spoken English, by Dr. ruchi singhal
> - Lecture on Personality Development, by Dr. Anamika kaushiva
> - Workshop on career opportunities by Dr Kanak lata singh .

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [8]   National level [×]   International level [×]

No. of students participated in cultural events

State/ University level [14]   National level [×]   International level [×]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [2]   National level [×]   International level [×]

Cultural: State/ University level [3]   National level [×]   International level [×]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	--
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions	-	--

5.11 Student organised / initiatives

Fairs : State/ University level [×]   National level [×]   International level [×]

Exhibition: State/ University level [1]   National level [×]   International level [×]

5.12 No. of social initiatives undertaken by the students [3]

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement of the College:

Vision of the college is excellence in higher education and women empowerment through imparting knowledge, inculcating values, personality development and inclusive growth for socio-economic change and sustainable development. The college strives towards creation of an equitable, enlightened and tolerant society.

Mission of the college

The college ensures that its vision and mission are in tune with the National policies on Higher Education by providing quality education to girls of low income group and minority sections of the society. Our college emphasis is on the all round development through teaching, learning environment and extra-curricular activities. The society can be enriched only through a holistic education for women. Thus we strive :

- To equip and empower students with relevant knowledge, competence and creativity to face challenges of society.
- To introduce innovations in teaching-learning, research and extension activities to realize national goals.
- To facilitate optimum use of human and natural resources for sustainable development.
- To promote and practice inclusive growth.
- To create awareness on human rights, value system, culture, heritage, scientific temper and environment.
- Developing moral and cultural values in them to make them responsible future citizens,
- Developing sense of national integrity through NCC and NSS,
- Developing potential skills by sports and cultural activities,

- Quality sustenance and development of students and faculty

The curricular, co-curricular and extracurricular activities of the institution which are directed towards the total development of the student personality are properly carried out and monitored by the teaching departments and the bodies such as the NSS, NCC units of the college.

6.2 Does the Institution has a management Information System

The College's goals are communicated to all staff members through circulars and notifications. The objectives are also published in the College's prospectus making them available to students, guardians and the public.

Meetings of the principal with the teaching and non teaching staff members communicate the objectives at all levels. The responsibilities are assigned to various staff members by forming committees and concerned letters are issued to them at the beginning of the session.

The college has College Management system which takes care of various activities like feedback from all the stakeholders(students profile, teachers allocation), HR(attendance and leave policy, employee profile, employee directory, self-attendance, yearly holidays etc.

No formal system exists but The Management/ Principal rely on the following to collect information about the various aspects of College functioning:

- Personal interaction of the Principal with the faculty and non teaching staff.
- Personal interaction of the Principal with students at both formal and informal levels.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is prescribed by the MJP Rohilkhand University. Some of the faculty members are the members of Board of Studies of University and they are involved in syllabus framing and revision.

6.3.2 Teaching and Learning

The major practices are-
o The teaching learning outcomes are monitored on regular basis both – at the department and college level.
o Review of the course contents finished by faculty members, by the department's in charge during the session
o The college lays special emphasis on the slow learners – the student mentorship program and special lecture classes with a one to one interaction are conducted regularly
o Academic discussions take place during formal and informal meetings at the departmental level.
o Faculty members are described about the student feedback and areas of improvement are suggested
o Based on ICT i.e. smart classes, projectors, presentations, etc are encouraged and practiced. Surprise review of lecture delivery system by the Principal and Heads of the departments.
o Review of the lessons at the end of the lecture by question answer sessions.
o PG Students are encouraged to participate and guided by faculty to even present papers in National/International conferences

6.3.3 Examination and Evaluation

- Centralized Assessment Process (CAP) at the Centre of MJP Rohilkhand University for all year examinations.
- Frequent class tests are organized to check the overall improvement.
- The practice of taking written tests during departmental positions for weaker students. In addition these end posting practical exams are conducted by department having practical subject
- Teachers and administrative staffs are involved in conducting University Annual Exams properly.
- The Chief Superintendent and the Assistant Superintendents of examination supervises the timely arrangement of the examination hall, the stock of examination sheets, takes responsibility for the question paper supply, stores the answer books and ensures a smooth transfer of the same to the university.

6.3.4 Research and Development

AQAC recurrently collects data from all departments regarding publications and participation in seminars and motivates faculty members for research activities such as:

- Lecture on research methodology has been conducted by experts for both faculty and PG students before the start their dissertation work
- Research promotion cell
- Subscription of e- resources.
- Encouragement to faculty for participation in seminars and conferences

- Sharing of research papers presented at conferences and seminars
- Provision of study leave from Management for research
- Increase in research activity of students

6.3.5 Library, ICT and physical infrastructure / instrumentation

Adequate number of text books, reference books, journal, competition magazines and newspapers are available for students and faculty members. Digitization of Library is under process.

6.3.6 Human Resource Management

- Academic leaves for faculty members are also introduced for participating in workshops and conferences. IQAC encourage them to attend workshop of computer learning, orientation programmes, refresher courses, training programs, workshops, seminars and conferences for up gradation of knowledge and development. Academic staff is also endorsed to attend skill development programmes
- In case of recruitment of part time teachers, the interview Panel board comprises of member of managing committee, the Principal & the Professors and other need based members. External experts are also included in this board for transparency.

6.3.7 Faculty and Staff recruitment

6.3.8 Ind   Not Applicable

Lectures /talks delivered by experts from industry to help in teaching sections especially from service sector.

6.3.9 Admission of Students

- Admission as per the norms laid down by the State Government of Uttar Pradesh and Rohilkhand University.
- A dedicated admission team is available which guides students and parents throughout admission process including filling up of university admission forms.
- Fair, transparent and merit based Admission process

6.4 Welfare schemes for

Teaching	NONE
Non teaching	NONE
Students	NONE

6.5 Total corpus fund generated

By Self Finance Courses and diplomas-

6.6 Whether annual financial audit has been done   Yes ✓ No ✗

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		no	
Administrative	N0		no	

6.8 Does the University/ Autonomous College declares results within 30 days? **NOT APPLICABLE**

For UG Programmes   Yes [ ]   No [ ]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

One meeting in the year and provide valuable suggestions to improve different learning activities in the college.

6.12 Activities and support from the Parent – Teacher Association

6.13 I   One meeting in the year and provide valuable suggestions to improve different learning activities in the college

None

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation, awareness rally by students, No-Plastic use Oath by students.

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

- ICT strengthening has facilitated increase quality of teaching learning process.
- Online mechanism for admission and administrative work has helped in improving the efficiency and time management.
- Decentralization of administrative functions.
- Maintaining transparency in all aspects of the College's functioning through a process of involvement of all in implementation.
- Full computerization of office functions.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Making the teachers acquainted with the values of institutional accreditation by regular meetings.
- College has also implemented an activity schedule so that each faculty gets time and place to organise special lectures and programs.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Inculcating personality development in students: The College encourages students to participate in workshops, seminars and other extension activities which are held in the institution, which help the holistic development of the students.
- All activities for the academic year such as admission, academic activities, extracurricular activities examination and result declaration schedules, portion completion dates, study, are planned and executed systematically. The entire procedures have institutionalized. All planning details are communicated to the staff in writing. There is regular monitoring of all activities in the form of reports submitted pertaining to each activity and through direct supervision by the Principal.
- Usage of ICT in teaching & Learning: This is being extensively used, so that the student is able to understand the topic better The aim is to see that the student has a clear perception of what is being taught.

7.4 Contribution to environmental awareness / protection

All chemical fertilizers are replaced by bio-fertilizers for use in the college campus, The College undertakes various activities like beautification, water and power management. No-Plastic use Oath by students. Tree Plantation, awareness rally by students,

7.5 Whether environmental audit was conducted?   Yes | × | No | ✓ |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Strengths:
   - Dedicated and qualified faculty with diverse research interests
   - campus with state-of-the-art infrastructure, Well-equipped labs and few digitally enabled classrooms for effective learning
   - Meritorious Students , winning several external awards in recognition in the university
   - Culture of all-round development in Academics, Sports, Music and Arts Ranked among the top aided girls PG colleges in Bareilly
2. Weaknesses:

8. Plans of institution for next year

- To form a book club by collecting complimentary copies of textbooks received by the teaching staff.
- To set up recreation room for Non-Teaching staff.
- To engage more number of computer personals for better office Management.
- To complete the process of Library automation.
- Planned to develop and equipped the existing Career and Counseling Unit.
- Establishment of registered Alumni association and to ensure active participation of them in development of the college
- Ensuring a plastic free campus